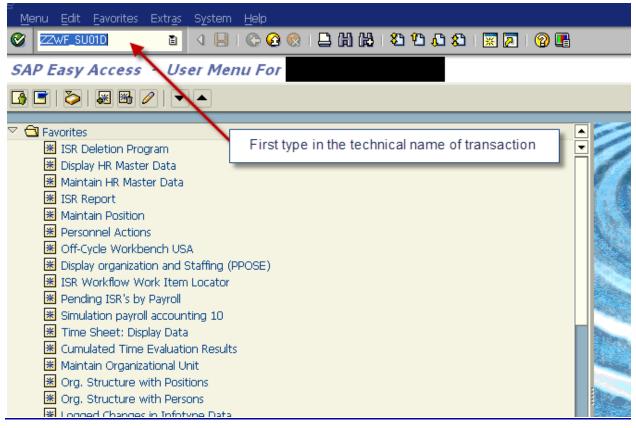
ECC Reporting Tool- Creating/Adding to your Favorites

<u>Purpose</u>: To put frequently used transactions in your favorite's folder of your SAP Easy Access Menu, to make them more easily accessible.

Step One:



Step Two:

ystem Help		
Create Session Ctri	L 🕒 I 🛇 🚱 I 🚨 🖞 🖧 I 🏝 🗥 🖧 I 📰 💌 I 🔞 🖪 👘	
En <u>d</u> Session		
User Profile	Hold Data	
Services	Set Data	
Utilities(<u>M</u>)	Delete Data Once in transaction screen,	select:
Lis <u>t</u>	Own Data *User Profile	
Services for Object	Expand Favorites Expand Favorites	
My <u>O</u> bjects		_
Own Spool Requests		
O <u>w</u> n Jobs		
Short Message		
<u>S</u> tatus		
Log o <u>f</u> f		
	End Session User Profile Services Utilities(M) List Services for Object My Objects Own Spool Requests Own Jobs Short Message Status	Create Session Ctriant End Session User Profile Services Utilities(M) List Own Data Services for Object My Objects Own Spool Requests Own Spool Requests Short Message Status

ECC Reporting Tool- Creating/Adding to your Favorites

Step Three:

SAP Easy Access - User Menu For				
🗢 🔂 Favorites				
😹 ZHPA_ISR_DELETE - ISR Deletion Program				
😹 PA20 - Display HR Master Data				
🐮 PA30 - Maintain HR Master Data				
ZHPA_ISR_REPORT - ISR Report				
😹 PO13 - Maintain Position				
🐮 PA40 - Personnel Actions				
₩ PUOC_10 - Off-Cycle Workbench USA				
😹 PPOSE - Display organization and Staffing (PPOSE)				
🔀 ZZWF_ISRWILOCATOR - ISR Workflow Work Item Locator				
ZHPA_ISR_PENDINGISR - Pending ISR's by Payroll				
PC00_M10_CALC_SIMU - Simulation payroll accounting 10				
💥 CADO - Time Sheet: Display Data				
PT_BAL00 - Cumulated Time Evaluation Results				
BO10 - Maintain Organizational Unit				
S_AHR_61016494 - Org. Structure with Positions				
S_AHR_61016495 - Org. Structure with Persons				
🐮 S_AHR_61016380 - Logged Changes in Infotype Data				
🔀 PA70 - Fast Entry				
K003 - Display Internal Order				
S_AHR_61015471 - Infotype Overview for Employee				
🔀 PC_PAYRESULT - Display Payroll Results				
😹 ZHPA_DIR - Display Employee Directory	Favorite will then be added to	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1		
URL - HR Shared Services Website bottom of your favorites. You can				
URL - Jhed Directory	A STATE OF STATE			
Audit/Reporting Folder	And All			
S_BCE_68001425 - Roles by Complex Criteria				
🐮 S_BCE_68001420 - Roles by Transaction Assignment				
PO10 - Maintain Organizational Unit				
✗ ZZWF_SU01D - Display Position By Role Assignment				